1756th Meeting – Council Chambers
College Place Municipal Building – May 9, 2016, 7:00 P.M.

PRESENT:	Mayor	Julie Scott
	Council Members	Loren Peterson, Jerry Bobbitt, Michael Cleveland, Larry Dickerson, Marge Nyhagen, Heather Schermann
	City Administrator	Patrick Reay
	City Attorney	Charlie Phillips
	Staff	Paul Hartwig, Larry Bohlman, Interim Police Chief Larry Dickerson, Sarah Killgore
ABSENT:	Greg Tompkins	

CALL TO ORDER: Mayor Scott called the meeting to order at 7:00 p.m. Councilmember Bobbitt led in prayer and pledge of allegiance.

PUBLIC COMMENT: None.

CONSENT AGENDA: Councilman Dickerson asked for the minutes from the April 25th meeting to state that the agenda item to discuss rules of conduct had been tabled and that an ad hoc committee had been formed.

Councilmember Schermann moved to approve the Consent Agenda consisting of:
1. **Approve Agenda for May 9, 2016 with the removal of item one.**
2. **Approve Council Minutes for April 25, 2016 with the changes noted.**
3. **Bullet Resistant Vests Grant Application**
4. **Chip Seal Contract with Walla Walla County**

Second by Councilmember Nyhagen and the motion carried unanimously.

REGULAR AGENDA

Teen Center Presentation
Mr. Tim Meliah

Mr. Tim Meliah with Catholic Charities spoke to Council about the development of a local teen center. He gave a PowerPoint presentation to Council that discussed the goals for the center and what was currently happening with the project. The numbers of homeless youth were reviewed.

Mr. Meliah discussed many of the services that would be offered through the teen center including child care services, a teen health center, and a temporary housing service.

The current location of the teen center was discussed. It was noted that the current building was going to be demolished and a new facility would be built.

Council discussion.

Homestead Village PUD
Phase 3A – Final Plat

City Administrator Pat Reay presented Council with a final plat for Homestead Village PUD Phase 3A, consisting of 3 lots. It was noted that there were two buildable lots and one lot that was larger that would be developed at a later date.

Council discussed the increase in single family home building permit issuance.

Councilmember Nyhagen moved to approve Resolution No. 881 granting final plat approval of the Homestead Village PUD Phase 3A, a 3 lot subdivision. Second by Councilmember Cleveland and the motion carried unanimously.

Commercial Drive Property Quit Claim Deed to McPherson's

City Attorney Charlie Phillips presented Council with a request to authorize the Mayor to execute a quit claim deed for lots 1A, 3A, and 3B on Commercial Drive. Mr. Phillips explained the reasoning for this request and stated that the current owners would like to sell one of the lots and are currently unable to do so until the quit claim deed is executed.

Mr. Reay gave some history of the location to explain how the City had interest in these properties.

Councilmember Dickerson moved to authorize the Mayor to execute a quit claim deed to Mr. and Mrs. McPherson for lots 1A, 3A, and 3B, and direct the City Attorney to investigate the nature of the City's interest in Lot 4 and to hire outside counsel with expertise in the field of real estate litigation, if necessary, to assist. Second by Councilmember Peterson and the motion carried unanimously.

Gas Boy Fuel Management System

Public Works Director Paul Hartwig discussed the purchase of new hardware and software to manage the City's fueling system. This new program would link to the BIAS program that the City currently uses for other financial operations. The problems with the old program were explained and Mr. Hartwig noted that it is quickly failing.

Councilmember Schermann moved to authorize the purchase of the GasBoy fuel system for an amount not to exceed $32,508.96. Second by Councilmember Bobbitt and the motion carried unanimously.

Recruitment Services Provided by Prothman for City Administrator and Police Chief Positions

Mayor Scott spoke to Council about the process for filling the Police Chief and City Administrator positions. She spoke about her experience as a leadership development consultant and how she assists companies in their succession planning.

Mayor Scott discussed the costs to have The Prothman Company perform the search for both positions and also talked about some of the activities that would be occurring during this time.

Council's involvement in the process was discussed.

Councilmember Nyhagen moved to authorize Mayor Scott to execute a professional services agreement with Prothman to conduct recruitment searches for the City Administrator and Police Chief positions in an amount not to exceed $50,000. Second by Councilmember Schermann and the motion carried unanimously.

REPORTS

Staffing Report

Mayor Scott discussed the process for selecting new Police Officer and Sergeant employees. Mr. Reay explained the Civil Service process and noted that it was a lengthy process.

CARS Project Update

Mr. Reay provided Council with a financial summary for the CARS project. He stated that a budget amendment would be brought to Council in early June to cover additional costs that are being realized as the project progresses.

Mr. Hartwig gave an update on the status of the CARS project. The crosswalks at the University were discussed.

Mandatory Public Officials Training

Mr. Reay reminded Councilmembers to complete their mandatory Public Officials training if they have not already done so and to provide a copy of the certificate of completion to Ms. Strang.

Miscellaneous

Council received the following reports in their packets:

a. WellCity Award
b. Walla Walla Building Permit Statistics for March, 2016

ADJOURN

Councilmember Nyhagen moved to adjourn. Seeing no further comment the meeting adjourned at 8:20 p.m. The next regular meeting will be held May 23, 2016 at 7:00 p.m. in the Council Chambers.

Approved:

Julie L. Scott – Mayor

Attest:

Sarah K. Killgore – City Clerk

The foregoing minutes are the official record of the City Council meeting that occurred on May 9, 2016. Further detail may be obtained by reviewing the actual audio recording made during this session.